



Green Marine Management Corporation

Program Manager

Position Description

Green Marine is looking for a Program Manager to support its growing membership and program scope.

Green Marine is an environmental certification program for the maritime industry. It is a voluntary, transparent and inclusive initiative that addresses a number of key environmental issues. Participants include shipowners, port authorities, cargo terminals and shipyards. To receive their certification, participating companies must benchmark their environmental performance on a yearly basis through the program's self-evaluation guides; have their results verified by an accredited external verifier; and agree to publication of their individual results.

Green Marine's main office is located in Quebec City, (QC), with satellite offices in Halifax (NS) and Seattle (WA). The location of the Program Manager position is flexible and to be discussed.

The Program Manager will report directly to the Executive Director based in Quebec City.

Tasks

- Support participants in implementing the Green Marine program (program requirements, self-evaluation, verification)
- Coordinate advisory committee meetings and other working groups
- Develop/review the Green Marine program requirements
- Assist in recruiting additional members for the program
- Assist in establishing partnerships between Green Marine and various stakeholders

Knowledge, skills and abilities

- Minimum 5 years experience in project management and/or industry sustainability programs or other related field
- Academic and/or career background in environmental science, ship management, port management, or other relevant discipline
- Experience in research, statistical and qualitative analysis of data
- Excellent interpersonal skills
- Ability to act independently with tact and diplomacy, rapidly analyze and solve problems, and handle multiple projects and tasks simultaneously with attention to detail.



Additional desirable qualifications:

- Knowledge of environmental issues addressed within the Green Marine program
- Good knowledge of marine industry practices
- Strong professional network

Languages: Excellent communication and report writing skills in English. French considered an asset.

Location: United States/Canada, ideally a port city

Work environment: Mostly office work, with occasional travels required for on-site visits, conferences and stakeholders meetings.

Compensation commensurate with knowledge, skill, and experience of the successful candidate.

Required travel: valid passport required for regular travel in Canada, U.S. and potentially internationally.

Please send your resume and cover letter **no later than July 19, 2019** to:

David Bolduc

Executive Director

david.bolduc@green-marine.org